

# CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road  
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, November 12, 2024, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

## 1.01 Call to Order:

Mrs. Varela called the meeting to order at 6:00 p.m.

## 1.02 Roll Call:

Present:

Blanca Varela, President  
Jerry Stabley, via phone  
Adelphia Sisson  
Lorenza Martinez

Adam Leckie, Ed.D., Superintendent  
Robert Quinones, Assistant Superintendent  
Van Ornelas, Director  
Jan Draper, Director  
Jennifer McClintic, Director  
Lisa Bradshaw, Director  
Sherrie Gill, Executive Assistant

Absent:  
Michael Cruz

1.03 Mrs. Martinez led the Pledge of Allegiance. A moment of silence was observed.

## 2.01 Agenda Adoption:

Dr. Leckie asked that item 8.01 be removed. It will be moved to the December agenda.

Mrs. Sisson made a motion that the agenda be accepted and adopted with the removal of item 8.01.

Mrs. Martinez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Blanca Varela	X	
Jerry Stabley	X	
Adelphia Sisson	X	
Lorenza Martinez	X	
Mike Cruz	absent	

3.01 There were no Board Member updates.

4.01 Superintendent's Report

- Last week for the Veterans' Day holiday many schools had events and invited community members to participate
- School letter grades were released – Dr. Leckie is proud of the work being done to improve schools and make them the best place for students to learn. We had a number of B schools, only one D school which is online and will be phased out next year. The hard work of students is paying off.
- A parent forum is being held virtually 11/20 at 6:00. Please look for an invitation in your emails.
- The artwork in the Board Room this month is provided by Saguaro, Palo Verde and COIL.
- Mrs. Varela congratulated the district on the report card and thanked teachers for their dedication and helping students succeed.

5.01 The following were recognized as students, employees and volunteers of the month:

Saguaro Elementary School

Students of the Month: Michael Watson, Yazmeen Villarreal, Amiyah Saucedo, Dante Turner, Hailey Ziegler

Employees of the Month: Chelby Sorenson, Lina Sarabia

Volunteers of the Month: Miranda Whitfield

Palo Verde Elementary School

Students of the Month: Abraham Garcia, Devon Jordan, Ariza Sandoval, Preston Hayes, Christian Leza

Employees of the Month: Yliana Canez, Marcela Guerrero-Potter

COIL

Students of the Month: Jasmine Ulloa, Julian Montoya, Amelia Duarte, Mckenna Powell

Employees of the Month: Miranda Fitzpatrick, Robert Baker

Volunteer of the Month: Jenny Marquez

6.01 Call to the Public

There were no requests from the public.

7.01 Mrs. Varela called for objections from Board members, staff, and the public regarding consent agenda items.

Mrs. Sisson moved that the agenda items marked with an asterisk be approved and/or ratified.

Mrs. Martinez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Blanca Varela	X	
Jerry Stabley	X	
Adelphia Sisson	X	
Lorenza Martinez	X	
Michael Cruz	absent	

\*7.02 The minutes of the October 8, 2024 Regular Meeting and October 28, 2024 Special Meeting were approved by the Governing Board.

\*7.03 The following certified personnel actions were approved/ratified by the Governing Board:

<b>EMPLOYMENT</b>			
<b>NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Jackson, Zachary	McCartney Ranch	School Counselor	10/21/2024
<b>RECLASSIFICATION</b>			
<b>NAME</b>	<b>LOCATION</b>	<b>NEW POSITION</b>	<b>EFFECTIVE</b>
Villanueva, Divina	Saguaro	Teacher - 3rd	7/8/2024
<b>RESIGNATIONS</b>			
<b>NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Lockhart, Tramaine	CGMS	Teacher - 6th Math	10/24/2024
<b>RETIREMENT</b>			
<b>NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Rodriguez, Carmen	Ironwood	Teacher - 2nd Grade	5/22/25

\*7.04 The following classified personnel actions were approved/ratified by the Governing Board:

<b>EMPLOYMENT</b>			
<b>NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Acosta, Denise	Mesquite	Cafe Cook	10/9/2024
Angelastro, Daulton	Transportation	Vehicle Mechanic	10/23/2024
Beene, Sofia	Transportation	Bus Driver Trainee	10/23/2024
Cameron, Leah	Desert Willow	Education Specialist - Inclusive Education	10/9/2024
Chavez, Emha	Transportation	Transportation Assistant	10/30/2024

Coronado, Danielle	Desert Willow	Education Assistant - Special Education	10/16/2024
Gonzalez Martinez, Luis	Facility Services	Grounds & Landscape Specialist	11/7/2024
Hernandez, Daniel	Transportation	Bus Driver	11/7/2024
Holmes, Tammy	Transportation	Van Driver	10/16/2024
Mejia Antillo, Evelyn	Cactus	Education Assistant - Special Education	10/23/2024
Monge, Samantha	Palo Verde	Cafe Assistant	10/16/2024
Pease, Latonya	Desert Willow	Education Assistant - Title I/Crossing Guard	10/16/2024
Rosenow, Elizabeth	Mesquite	Cafe Site Manager	10/23/2024
Sanderson, Alexis	Ironwood	Guest Teacher	10/30/2024
Solano, Crystal	Nutrition Services	Cafe Assistant	10/16/2024
Stanley, Martha	Desert Willow	Education Assistant - Special Education	10/24/2024
Studds, Haylee	Cactus	Coach Cheer - 1st Semester	10/10/2024
Walkemeyer, Adam	Facility Services	HVAC Systems Mechanic	10/30/2024
<b>RECLASSIFICATION</b>			
<b>NAME</b>	<b>LOCATION</b>	<b>NEW POSITION</b>	<b>EFFECTIVE</b>
Baker, Robert	COIL	Education Assistant - Special Education	10/21/2024
Boam, Elisa	Cactus Middle School	Associate Teacher - Sped Extended Resource	10/7/2024
Castro, Berenis	Nutrition Services	Cafe Assistant	10/21/2024
Moe, Jennifer	Mesquite	Cafe Site Assistant Manager	10/7/2024
Pease, LaTonya	Desert Willow	Education Assistant - Title I	10/21/2024
Pena, Amber	Villago	Guest Teacher	8/5/2024
Pritchett, Christopher	CGMS	Education Assistant - Special Education	11/4/2024
Richardson, Cassandra	Transportation	Bus Driver	9/25/2024
Weatherholt, Jennifer	Transportation	Bus Driver/Van Driver Non CDL	10/21/2024
Wells, Misty	Transportation	Bus Driver	10/24/2024
Arenas, Simona	Desert Willow	Education Specialist - Inclusive Education 8.5	11/1/2024
Baker, Robert	Saguaro	Education Assistant - Special Education 8.5	11/1/2024
Barr, Andrea	McCartney Ranch	Education Assistant - Special Education 8.5	11/1/2024
Benavidez, Carmen	Cactus Middle School	Education Assistant - Special Education 8.5	11/1/2024
Brehmer, Angela	Desert Willow	Education Assistant - Special Education 8.5	11/1/2024
Cameron, Leah	Villago Middle School	Education Assistant - Special Education 8.5	11/1/2024
Campbell, Liberty	Cholla	Education Specialist - Inclusive Education 8.5	11/1/2024
Coronado, Danielle	Villago Middle School	Education Assistant - Special Education 8.5	11/1/2024

Deatherage, Michelle	Desert Willow	Education Specialist - Inclusive Ed MSI 8.5	11/1/2024
Dugan, Jasmin	Mesquite	Education Assistant - Special Education 8.5	11/1/2024
Estrada, Laurie	Cactus Middle School	Education Specialist - Inclusive Education 8.5	11/1/2024
Garcia Aguilar, Susana	Cottonwood	Education Specialist - Inclusive Education 8.5	11/1/2024
Glover, Heather	Saguaro	Education Assistant - Special Education 8.5	11/1/2024
Gomez, Martha	Mesquite	Education Specialist - Inclusive Education 8.5	11/1/2024
Gooding, Tami	Cholla	Education Assistant - Special Education 8.5	11/1/2024
Hawkins, Cassie	ECLC	Education Specialist - Inclusive Education 8.5	11/1/2024
Hernandez, Eric	Cottonwood	Education Assistant - Special Education 8.5	11/1/2024
Hurst, Jasmyne	Ironwood	Education Specialist - Inclusive Education 8.5	11/1/2024
Jackson, Melissa	Villago Middle School	Education Assistant - Special Education 8.5	11/1/2024
Jones, Christon	Cottonwood	Education Specialist - Inclusive Education 8.5	11/1/2024
Keith, Karlie	Mesquite	Education Specialist - Inclusive Education 8.5	11/1/2024
Kettering, Erin	Cholla	Education Specialist - Inclusive Education 8.5	11/1/2024
Layna, Theresa	Villago Middle School	Education Assistant - Special Education 8.5	11/1/2024
Leon, Darian	Cottonwood	Education Assistant - Special Education 8.5	11/1/2024
Luing, Lisa	Mesquite	Education Specialist - Inclusive Education 8.5	11/1/2024
Maciel Torres, Yessica	Palo Verde	Education Assistant - Special Education 8.5	11/1/2024
Mcclain, Knovelle	Mesquite	Education Specialist - Inclusive Education 8.5	11/1/2024
Mccullough, Lamont	ECLC	Education Specialist - Inclusive Education 8.5	11/1/2024
Miller, Ginny	Palo Verde	Education Specialist - Inclusive Education 8.5	11/1/2024
Montoya, Sandra	Mesquite	Education Specialist - Inclusive Education 8.5	11/1/2024
Moreno, Kayla	Cholla	Education Specialist - Inclusive Education 8.5	11/1/2024
Morris, Shenandoah	Mesquite	Education Specialist - Inclusive Education 8.5	11/1/2024
Nicholson, Angela	Cottonwood	Education Specialist - Inclusive Education 8.5	11/1/2024
Nielson, Madison	Villago Middle School	Education Specialist - Inclusive Education 8.5	11/1/2024
Ochoa, Jetzaly	Mesquite	Education Specialist - Inclusive Education 8.5	11/1/2024
Quijada, Rosa	Cottonwood	Education Specialist - Inclusive Education 8.5	11/1/2024
Reyna, Stephanie	Palo Verde	Education Specialist - Inclusive Education 8.5	11/1/2024
Sanchez, Miah	McCartney Ranch	Education Assistant - Special Education 8.5	11/1/2024
Sanchez, Tracy	Mesquite	Education Specialist - Inclusive Education 8.5	11/1/2024
Schofield, Joyce	Cottonwood	Education Specialist - Inclusive Education 8.5	11/1/2024
Smith, Kaitlyn	Cholla	Education Assistant - Special Education 8.5	11/1/2024

Smith, Kathleen	Desert Willow	Education Specialist - Inclusive Education 8.5	11/1/2024
St Clair, Kathleen	Palo Verde	Education Specialist - Inclusive Education 8.5	11/1/2024
Steuver, Shutong	Mesquite	Education Specialist - Inclusive Education 8.5	11/1/2024
Thielke, Michelle	Palo Verde	Education Specialist - Inclusive Ed MSI 8.5	11/1/2024
Tipton, Jennifer	Desert Willow	Education Specialist - Inclusive Ed MSI 8.5	11/1/2024
Tobin, Jitsel	Villago Middle School	Education Specialist - Inclusive Education 8.5	11/1/2024
Valenzuela, Mary Ann	Palo Verde	Education Assistant - Special Education 8.5	11/1/2024
Velazquez, Emily	Palo Verde	Education Specialist - Inclusive Education 8.5	11/1/2024
Western, Kimberly	Desert Willow	Education Specialist - Inclusive Ed MSI 8.5	11/1/2024
Wittner, Ann-Marie	Desert Willow	Education Specialist - Inclusive Ed MSI 8.5	11/1/2024
Wordell, Charline	Ironwood	Education Specialist - Inclusive Education 8.5	11/1/2024
<b>RESIGNATION</b>			
<b>NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Camacho, Mark	Transportation	Vehicle Mechanic	10/23/2024
Castro, Berenis	Nutrition Services	Cafe Assistant	11/7/2024
Garza, Francisco	Transportation	Bus Driver Sub	10/31/2024
Gipson, Rose	Transportation	Transportation Assistant	10/8/2024
Hernandez, Reynaldo	Transportation	Bus Driver Sub	11/5/2024
Jackson, Larry	Palo Verde	Education Specialist - Inclusive Education	10/14/2024
Knippel, John	Transportation	Bus Driver	10/30/2024
Martin, Jackie	Nutrition Services	Cafe Assistant	10/10/2024
Meschede, Sarah	Transportation	Bus Driver Special Needs	10/21/2024
Ramirez Huitron, Maria	Palo Verde	Education Assistant - K-3 Reading	11/8/2024
Renner, Hailey	COIL	Education Assistant - Special Education	10/8/2024
Reyes Hernandez, Karla	Nutrition Services	Cafe Assistant	11/4/2024
Rodriguez, Victoria	Transportation	Transportation Assistant	10/17/2024
<b>NEW POSITIONS</b>			
<b>NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
	ECLC @ DW	Early Education Assistant	11/13/24
<b>LEAVE OF ABSENCE</b>			
<b>NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Smith, Kaitlyn	Cholla	Education Assistant - Special Education	1/6/2025
<b>RETIREMENT</b>			

NAME	LOCATION	POSITION	EFFECTIVE
Dunaway, Rebecca	Transportation	Bus Driver - Special Needs	5/21/2026
Figueroa, Leona	Cottonwood	Education Specialist - Inclusive Education	5/22/2025
Zaragosa, Starr	Cottonwood	Education Specialist - Inclusive Education	5/22/2025

- \*7.05 The student activities report for October, 2024, had been provided to the Board prior to the meeting.
- \*7.06 The financial report for October, 2024 had been provided to the Board prior to the meeting.
- \*7.07 The vehicle inventory report for October, 2024 had been provided in the Board's information.
- \*7.08 The vehicle maintenance report for October, 2024 had been provided in the Board's information.
- \*7.09 The vouchers presented at the meeting were approved by the Governing Board.
- \*7.10 The following donations were accepted:

#### District

Hexcel Corporation donated the following items to new teachers in the district: 90 count Floor Circles/carpet dots, Boho classroom wall décor, 36 pack of sticky notes, Eucalyptus Plant Bulletin board cutouts, Rainbow Bulletin Board décor, 6-pack Plastic storage caddys, Middle School Growth Mindset Posters, Poster Pack, Middle School Math Posters, Boho/Rainbow Bulletin Boards and stickers, 32 pack dry erase boards, 30 count elmers glue sticks, 15 Pack Super Sticky post its, Reusable Dry erase pocket sleeves, 100 large pink erasers, 3-tier plastic rolling utility cart (storage), 60 Min Visual Count down timer, Pre-sharpened #2 Pencils (576 count), 3-Tier plastic rolling utility cart with cups, Elementary Math Posters, Middle School Inspirational posters, Pencil Eraser Toppers- 120 pack, 90 count floor carpet dots, Kleenex Tissues, Mrs. Meyers Room spray, Elmers Glue, Expo Markers, Paper Mate Pens, Lysol Wipes, Hand Sanitizer, Expo White Board Cleaner

#### Cactus

Mr. Solis had a Donors Choose project funded in the amount of \$38.

#### CGMS

Ms. Martinez had a Donors Choose project funded in the amount of \$241.

Ms. Martinez had a Donors Choose project funded in the amount of \$312.

Mr. Phillips had a Donors Choose project funded in the amount of \$287.

### COIL

Home Depot donated a pallet of tomato cages valued at \$1200.

### Ironwood

Ms. Raileen Cobbs donated various classroom supplies.

Koman Construction donated various office supplies.

Ms. Escarcega had a Donors Choose project funded in the amount of \$268.

### Palo Verde

Ms. Wilson had a Donors Choose project funded in the amount of \$265.

### Saguaro

Mrs. Thomas had a Donors Choose project funded in the amount of \$330.

### Village

Mrs. Villaverde had a Donors Choose project funded in the amount of \$295.

- \*7.11 Second Reading, Policy Updates from ASBA Policy Advisory – The Governing Board approved the Policy Updates as proposed.
  - \*7.12 First Reading, Revision of Policy ACA, ACAA, ACAA-R, JII – A recent policy advisory was released which included suggested revisions to all policies corresponding to Title IX – Sex Discrimination. These policies went under a further review and recommendation by legal counsel to ensure compliance with legal changes, required adoption, and administrative execution. As this was a first reading, no action was required.
  - \*7.13 First Reading, Revision of Policy IMG, IMG-R Animals in Schools – A recent policy advisory was released which included suggested revision to Policy IMG and IMG-R. Several Students at COIL initiated a project at the beginning of the school year which proposed a new policy for hosting and training therapy dogs in school. After much work from the students and staff, a proposal is put forth to memorialize the work and prove an opportunity for all schools which outlines clear guidance with a focus on safety for all. As this was a first reading, no action was required.
- 8.01 School Safety Update - This item was removed from the agenda.
  - 9.01 Information regarding the Review and Consideration of the Adoption of Supplemental Materials: UFLI, Just Words by Wilson were provided to Board Members prior to the meeting.

Mrs. Jan Draper presented on the supplemental materials review process and recommendation. The materials were on public review for the last 60 days. These materials will be used 20% or less.

Discussion included who commented in the online review, when the programs will be

available for use, who will use the programs, navigation of the online review site, training for teachers, cost of the program, and, will every classroom have access to the program.

Mrs. Sisson made a motion to adopt UFLI (University of Florida Literacy Initiative), and JustWords by Wilson as supplemental reading instructional materials.

Mrs. Martinez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Blanca Varela	X	
Jerry Stabley	X	
Adelphia Sisson	X	
Lorenza Martinez	X	
Mike Cruz	absent	

10.01 The next regular meeting will be held on Tuesday, December 10, 2024, at 6:00 p.m.

11.01 Mrs. Varela adjourned the meeting at 6:57 p.m.

Respectfully submitted,

Date Approved: 12/10/2024

\_\_\_\_\_  
President